

Welcome to



*Ashbrook Infant and Nursery School
Victoria Avenue
Borrowash
Derby
Tel - 01332 662695*

*Email: info@ashbrook-inf.derbyshire.sch.uk
www.ashbrookinfantandnursery.co.uk*

School Brochure

Dear Parent / Carer

On behalf of all the staff and governors, it is my pleasure to welcome you and your family to Ashbrook Infant and Nursery School. We look forward to working with you to ensure that your child has the best possible school experience.

We feel you can be confident that the education we provide will be of a high standard, within a safe and caring environment. The children are at the heart of all we do as we work together to care, learn and have fun.

I hope you will find this brochure useful and that it will give you the information you require about our school, how it is organised, the curriculum and our highly skilled staff team.

You will always be welcome at our school and the staff and I look forward to your support. Working together, we will enhance the quality of school life for your child and ensure that their learning experience is exciting, inspiring and happy.

I hope that this brochure will serve as a useful introduction to Ashbrook Infant and Nursery School as your child starts their full-time education with us.

If you have any other questions please call and see me.

Yours sincerely,

A handwritten signature in grey ink, appearing to read 'Helen Roebuck', with a stylized flourish at the end.

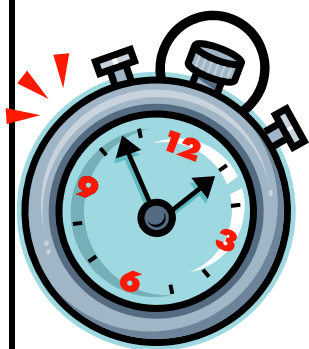
Helen Roebuck
HEADTEACHER

THE AIMS OF ASHBROOK INFANT & NURSERY SCHOOL ARE TO:

- create a happy, secure, stimulating and welcoming environment in which children will want to learn, communicating effectively with adults and peers
- encourage each child to achieve his or her best in all curriculum areas, including English and Maths.
- provide an exciting, broad and balanced curriculum, which is led by the children's interests and the context of the school.
- We attach great importance to the development of the children's social skills and seek to enable them to build relationships with other children and adults and be sensitive to the feelings and needs of others, sowing compassion and tolerance to others
- encourage children to understand and develop the values and skills that will prepare them for life in multi-cultural Britain.
- help children to grow in confidence and independence, developing resilience as learners and the ability to persevere, take risks and demonstrate creativity.
- value each child as an individual, recognising their strengths and supporting their development.
- establish high expectations in both learning and behaviour.
- promote a caring attitude towards children and adults, encouraging self-discipline, tolerance and compassion for others.
- provide opportunities for children to use their knowledge and skills when investigating and exploring the world around them.



ORGANISATION OF THE SCHOOL DAY



The School Day

Morning 9.00 a.m. – 12.05 p.m. (11.50 a.m for Reception)

Afternoon 1.20 p.m. – 3.20 p.m. (1.05 p.m for Reception)

Reception classes work outside for some part of each morning and afternoon.

In Year One and Two classes morning break is from 10.20 a.m. until 10:35 a.m.

Our doors open at 8.50 a.m. for the Reception children, *If you are on the premises before that time please keep your child with you at all times.*

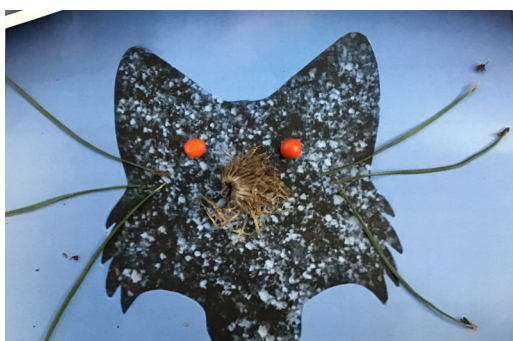
Children in Years 1 and 2 go onto the front playground, where staff members are there to supervise them until the second bell goes at 9.00a.m. The teachers bring the children to their classrooms to start the morning tasks. We encourage parents / carers to leave their child on the front playground.

Any messages / letters can be given to the teachers and these will be passed on. If you would like to see your child's class teacher, appointments for longer meetings may also be arranged at a mutually convenient time.

Teachers are often available for a quick chat at the beginning or end of the day. If you need to see your child's teacher for a longer discussion you can make an appointment through the school office.

Please do not send your child on to the playground before 8.50a.m. as school cannot be responsible for the care of your child before that time.

Please do not allow your child to climb on play equipment or to run around the garden areas whilst waiting at the start of the day.



SCHOOL UNIFORM

The following dress code has been approved by the governors:

- ♦ red or royal blue sweatshirts with / without the school logo
- ♦ White polo shirts with / without the school logo
- ♦ grey trousers
- ♦ grey tailored shorts
- ♦ grey skirt or pinafore
- ♦ red or blue checked or striped dress
- ♦ sensible dark coloured shoes. Trainers, knee high boots or Dr Martens type of boot should **NOT** be worn
- ♦ Reception children need a pair of wellies and a puddle suit for outdoor Play - (these will be kept at school).



Garments may be purchased from:-

Tesco Online

<https://www.tesco.com/direct/ues>

Uniformity

21-23 Nottingham Road

Borrowash

DE72 3JU

Morleys Schoolwear

446 Nottingham Road

Chaddesden,

Derby.

Tel: 01332 281311.

For the summer terms, we ask you to provide a sunhat for your child every day.

In winter months please ensure your child has a warm coat, hat and gloves.

If children do not have these items, they may not be allowed to play outside.



P.E. KIT

All children are required to come in their PE kit on the class PE days. Your child needs to wear a **white t-shirt, school jumper, navy or black shorts / joggers and trainers**.

PLEASE MAKE SURE YOUR CHILD'S CLOTHING IS NAMED:- it makes it much easier to identify when it is lost!

Book bags and P.E. bags may be purchased from the school office at a price of £5.00 and £4.00 respectively.

JEWELLERY AND WATCHES

All items of jewellery, including ear-rings, rings, bracelets, necklaces etc, **SHOULD NOT BE WORN IN SCHOOL**. For Health and Safety reasons no jewellery including earrings should be worn during PE lessons. If earrings are worn to school they should only be stud type (no hoops) and parents / carers are asked to sign a section in the admission booklet that they understand that their child may be at risk of injury, especially during PE and these will be making taped over.

SWEETS, DRINKS AND TOYS

Children should not bring any sweets, drinks (other than water) or toys to school.

SNACKS AND DRINKS DURING THE DAY

All pupils in school receive a piece of fruit at break time free of charge. Children may also have a drink of milk at break time, parents need to sign up to Cool Milk. Their contact details are telephone 0800 14 229 72, visit them at www.coolmilk.com or email them at registrations@coolmilk.com.

We ask you to provide a clear, sports type, named water bottle. You can purchase these from school at the cost of £1.50. The water bottle should be bought full every day and taken home at the end of the day. Children have access to drinking water throughout the day and can top up their water bottles as required. Only water is allowed in drinking bottles, and staff will dispose of any juice, flavoured water etc as we have a number of children in school who have intolerances and allergies.

SCHOOL WEBSITE

Our web address is www.ashbrookinfantandnursery.co.uk - this is the “first point of call” for all information about our school and is updated regularly.

Items included on the website are :

- ♦ all school policies that are required by law;
- ♦ copies of all newsletters, parent letters and forms;
- ♦ information about special events and fundraising;
- ♦ links to our catering company, including menus;
- ♦ information about how governors spend external funding like Pupil Premium and Sports Premium;
- ♦ information about our curriculum;
- ♦ class news pages, with regularly updated photos and news about the work your child is doing in his/her class.

If you haven't visited the website yet, please take a look!



END OF THE SCHOOL DAY

Please do not allow your child to climb on play equipment or to run around the garden areas whilst waiting at the end of the day.

At the end of the day parents / carers should wait for children outside the appropriate classroom.

Teachers see children out and only release children when they can see the parent or carer who is meeting the child. If another adult is collecting your child please inform us as soon as possible. If we have not had any notification we will not let your child go until we have contacted you.

We will not send children home with anyone under the age of 18, so please do not ask us to do so.

Whilst waiting at the end of the day please do not allow your child to play on the steps or grass bank leading to the junior school. As well as being dangerous it is also very distracting for junior children who are still working.



ABSENCE AND LATENESS

We have a legal obligation to record and explain a child's absence from school.

IF YOUR CHILD IS ABSENT FROM SCHOOL PLEASE TELEPHONE BY 8.30am ON THE FIRST DAY OF ABSENCE.

If children have medical or dental appointments during school time, please inform us in advance. We will ask to see the appointment card / letter.

For security reasons, please come to the main door (by the School's office) and ring the bell when you collect your child from school for appointments during the school day.

Parents / carers may take their children out of school for religious observances. Please inform us in advance.

Please note that there is no automatic right for pupils to be granted authorised absences for family holidays or other reasons. In 2013 amendments to the Education (Pupil Registration) (England Regulations 2006 made it clear that Headteachers should not grant **any** leave of absence during term time **unless there are rare and exceptional circumstances.**

Any requests must be made on an exceptional leave form and sent to the office **at least 12 school days prior** to any leave being taken. **Leave cannot be given retrospectively.** To take a holiday in term time because the cost is cheaper **IS NOT** an exceptional circumstance.

If parents / carers take their children out of school for an unauthorised holiday they may be issued with a Penalty Notice.

The LA advice to parents about penalty notices makes clear that:

- Parents must ensure that their child attends regularly and punctually
- Failure to do so will amount to an offence in law, making them liable to a penalty notice or other statutory action, including prosecution
- The penalties for continued unauthorised absence can be severe

It is vital for parents to contact the school if they have any concerns about their child's attendance. Only the school can authorise absence or lateness.

It is important that children arrive on time in the morning. The first part of the day is used by staff to talk to pupils about their day's work and other plans. It is difficult for children arriving late to catch up on what they have missed and they may also become embarrassed entering the classroom after the bell. However, we also realise that there are occasions when pressures at home mean an early start is impossible. On these occasions we ask that parents / carers bring their child as soon as possible. If you are late arriving please come to the main door (by the school office) and ring the bell so that office staff know that your child is here and can order a dinner for them, if necessary. The register closes at 9:20am, after this your child's lateness would be unauthorised.

PARKING

Parents / carers are asked not to bring their cars into the school grounds when bringing or collecting their children. If you are disabled, please apply to the Headteacher for a parking permit. Parking permits will be issued only on production of a Blue Badge.

For the safety of all children, please park well away from the school gates.

ILLNESS

Occasionally, a child may have an accident or become ill in school.

Please ensure that we have the correct contact address and telephone numbers so that our information is up to date.

Where hospital treatment is required, parents / carers are contacted, an ambulance is called and the child will be taken to hospital as quickly as possible, accompanied by an appropriate member of staff.

MEDICINES

We understand that occasionally children may require medicine whilst they are in school. We follow Derbyshire County Council guideline with respect to the administration of medicines. Prescription medicines, with the original pharmacy label containing the child's name, should be brought to the school office and the appropriate paperwork should be filled in. If you wish your child to have non-prescribed medicines such as Calpol we will administer **one** single dose each day. A form still needs completing and medicines need to be in the original packaging and labelled clearly with your child's name.

The above also applies to inhalers. If your child requires an inhaler, please ensure that his/her name and the correct dosage is written clearly on the inhaler.

Ask your GP for a spare inhaler so we may keep one in your child's classroom.

MEDICAL EXAMINATIONS

During the reception year, children will require a vision and growth check from the NHS School Health team. Parents are informed in advance.

There is no longer a check for head lice and nits, so please examine your child's hair regularly. If your child is seen to have lice, you will be contacted in order to collect him/her from school. Children will only be re-admitted to school once their hair has been treated.

Advice on treating head lice is available from the school office.



HOW ARE THE CHILDREN CARED FOR?

All members of staff take a shared responsibility for the welfare and safety of all the children in school. Staff work as a team to ensure the best possible provision for the education health and wellbeing of all the children in our care.

OUR BEHAVIOUR POLICY

Ashbrook Infant & Nursery School aims to ensure that good relationships are established between all members of the school community and that a mutual respect for each other is developed. We hope to promote an atmosphere of security, leading to a feeling of well-being and positive self-esteem and confidence.

We seek to foster self-discipline and thoughtfulness throughout the school and expect a high level of appropriate behaviour. Emphasis is on rewards rather than sanctions. Dojo points are awarded for good work and behaviour, and these are exchanged for books once a child has earned enough dojo points. We also award certificates in Assembly to celebrate children's achievements.

We place great emphasis on developing personal skills and self discipline and forming happy and secure relationships. Equal opportunities are part of our daily planning and routines throughout the school.

We value and encourage independence and self-confidence, which in turn affects the way in which children learn and their approach to school life in general. Please encourage your child to hang up their own coat and bag securely and take responsibility for remembering to bring home their reading bag and all articles of clothing and to be respectful of the school premises and resources.

The school has a code of behaviour based on three principles - "Be ready to learn, Be respectful and Be safe" More details can be found in our behaviour policy which is issued as part of the new starter pack. Children are told that they should tell an adult immediately responsible for them if anything is done or said to them that causes distress. These incidents are normally dealt with on the spot according to the school's behaviour policy.

Parents / carers of any pupils causing concern will be invited into school to discuss strategies and support for modifying a child's unacceptable behaviour.

The School has in place an anti-bullying policy which is available on request.

All parents / carers of new children are asked to read and support the school's behaviour policy.

Parents / carers will be asked to sign a home/school agreement when their child begins full-time school.

OUR SCHOOL

Ashbrook Infant School opened in 1960 and shares a pleasant, open site with the neighbouring Junior School. The school has 5 classrooms, a library, a dining room and a large well-equipped hall.

There is also a 26 place Nursery Unit which opened in 1992. It has its own attractive enclosed garden and play area.

Nursery offers 30 hour placements for eligible children. We can also offer paid for “top-up” hours if you are not eligible.

See our nursery brochure for further details about our nursery, 30 hour eligibility etc.



ADMISSION OF CHILDREN

“The Local Authority” is required to co-ordinate admissions to all Derbyshire Primary, Infant and Junior Schools. Essentially the Authority acts as a ‘clearing house’ for all admissions and enables parents / carers to express a preference for one, two or three schools and to place those preferences in rank order. Parents / carers must make their application on a common application form, usually online, to be returned direct to the LA, and give reasons for their preferred schools.

Pupils who have a disability will be admitted in line with current Local Authority Admission arrangements, and a planned programme of induction will be put into place, which will involve consultation and close liaison with staff, parents / carers and other external agencies involved with the child.

Applications for reception places should be made online at www.derbyshire.gov.uk/admissions. The website also contains details of the full admissions process. Parents / carers with no internet access can use school system to apply, you are also able to make an application by telephone.

The on-line application round for children who are eligible to start Reception in 2022 / 2023 opens on 8th November 2021 and closes on 14th January 2022. You will be informed of your child’s school by the Local Authority on 19th April 2022 on the National offer Day.

Children are admitted to full-time education in the Infant School in the September of the academic year in which they are five. School arranges open days so parents / carers can see the school in action. Individual visits by parents / carers and their children can be arranged by telephoning the school.

Applications for places in to any year group during the school year can be made and details will be provided on request.

We keep a waiting list of children due to start in our nursery. Parents / carers can add their child’s name to the list at any time prior to the child’s third birthday. We will contact parents / carers when nursery spaces become available.

ORGANISATION OF CLASSES

The general organisation of the school changes from year to year. The senior leadership team and governors need to consider the number of pupils within each year group, the teachers and teaching assistants employed by the school, the curriculum and size and needs of each class. At the beginning of each academic year all classes have 30 children or less. Sometimes we have mixed age/year group classes and our staff are very experienced in teaching across two year groups. The children are taught through whole class teaching, group and individual work. Occasionally there are trainee teachers and teaching assistants working in school. Class sizes in Infant Schools are restricted and will not go over 30 at any time.

Before the end of the summer term parents / carers and children are informed of their classes for the following year. Children spend some transition time with their new teacher in their new classroom before the end of term so that they are well prepared for their next adventure.



CHARGES FOR SCHOOL ACTIVITIES YEAR 1 AND 2 CHILDREN

Each year we arrange for special visitors to come into school. These may include visiting theatre groups, musicians or people from the community.

We also arrange visits out of school for the children. Some of these activities incur no expense at all, but for others you may be asked to make a voluntary contribution towards the cost in accordance with the Education Reform Act 1988. As well as being enjoyable, these visitors and trips are an important part of your child's education and we hope you will encourage your child to take part.

No child is ever excluded from any activity in school on financial grounds, and on most occasions the proportion of costs not met by voluntary contributions will be met from school funds. If the shortfall is large however, visitors/visits may have to be cancelled.

ACTIVITY MONEY - RECEPTION CHILDREN

With the aim of providing the best possible learning experiences we really like to provide our children with extra activities such as cooking and gardening. You will also find that we try to provide extra activities from outside of school at points during the year. In order to fund these we do ask if you could possibly make a contribution of 50p a week.

SNACK - RECEPTION CHILDREN

The children are given access to snack each day. We try continue to develop their independence by encouraging them to help themselves during the course of the morning. We provide a piece of fruit and a carton of milk or a glass of water. We have found that it is a long time for some of the children to go between breakfast and lunch and so we now also provide another snack such as toast, tea cakes, crumpets, crackers etc. We do ask that you make a donation of 50p a week to cover the cost of the extra snack.

TRANSFER TO JUNIOR SCHOOL

At the end of the school year in which they are seven years of age most of our children transfer to Ashbrook Junior School. Both schools are aware of how important a smooth transition to a new school is. There is a good relationship between the two schools and all staff plan and report carefully to ensure an effective transfer for all the pupils.

Visits are made to Ashbrook Junior School and children meet their new teachers before the end of the summer term. Parents / carers are invited to attend meetings at the junior school during the summer term prior to the children transferring.

Ashbrook Junior School

Victoria Avenue
Borrowash
Derby
DE72 3HF
Tel: 01332 673785
Headteacher: Miss Mell Julian

Children who transfer to other Junior Schools are also supported on an individual basis and we work closely with each school to tailor an induction programme.

CHILD PROTECTION and SAFEGUARDING

Parents / carers should be aware that the school is required to take any reasonable action to ensure the safety of its pupils. In cases where the school has reason to be concerned that a child is subject to ill-treatment, neglect or other forms of abuse, the Headteacher is obliged to follow the Child Protection Procedures established by Derbyshire Safeguarding Children Board which may include involving Social Services. We have comprehensive policies covering all aspects of child protection and safeguarding which are available on request and on the school website.

The Designated Safeguarding Lead in school is Helen Roebuck and the Deputy Safeguarding Leads are Nicky Quinn, Helen Jackson and Susan Whitehead. Margaret Smith, the Chair of Governors, is the named Safeguarding Governor.



SCHOOL MEALS

All pupils are entitled to a free school meal under the Universal Infant Free School Meal initiative.

Dinners

Lunches are provided by Aspens (an independent catering company) and are healthy and balanced and provide a large choice. The menu is available on Aspens website at <https://www.aspens-services.co.uk/schools/ashbrook-infant-nursery-school/> there is also a link available on our school website. We always encourage the children to have a hot meal. If your child does not like the menu for the day, you can order them a sandwich or jacket potato with various fillings. Your child will still receive the vegetables, salad bar and pudding.

In addition to the free midday school meal for all infant aged children the Government are providing additional funding to our school for each pupil that is eligible for the Pupil Premium. To ensure we capture all funds that are applicable to us, we ask all parents to complete a short application form.



Packed Lunches

At Ashbrook Infant and Nursery school we feel that it is important for children to have a healthy lunch.

Please note the following:

- Sweets, including chocolate bars should not be part of a packed lunch
- Chocolate coated cakes should be avoided, especially in hot weather
- Fizzy drinks, carbonated or sparkling fruit juices in cans or bottles should not be part of a packed lunch
- Chocolate deserts or deserts with sweets attached ~ e.g. chocolate button desert or chocolate dunkers should not be included

This follows advice from the School Food Trust who offer guidance to schools about nutritional quality of all foods in schools, including school lunches.

Thank you for your co-operation in helping to maintain our Healthy School Status.



DOCUMENTS AVAILABLE FOR PARENTS / CARERS

The following documents are available to parents / carers on request

- Disability Equality Scheme and accessibility plan.
- Documents relating to the Education Reform Act and the National Curriculum
- Special Educational Needs policy and SEND information report.
- Safeguarding and Child Protection Policies.
- The School's Curriculum Map.
- Criteria for admission to the Infant and Nursery School
- A copy of the arrangements for the consideration of complaints about the School
- The Local Authority's Agreed Syllabus for R.E.
- Relationships and Sex Education Policy
- Friendship and anti-bullying Policy

This is not a comprehensive list of every policy we have in school. However all parents / carers are entitled to request information about the policies we hold. This will be provided on request.

EQUAL OPPORTUNITIES

In line with Derbyshire County Council's Equal Opportunities Policy, the school seeks to ensure that all children receive equal treatment, regardless of gender, disability, sexual orientation, race, cultural or ethnic origin.



COMPLAINTS ABOUT THE SCHOOL CURRICULUM

If parents / carers have a complaint about their child's schooling, they should first raise it with the class teacher or Headteacher. However, there is a special procedure for dealing with complaints about the school curriculum including religious education and collective worship.

If you have any complaint you should contact the school so that the matter can be discussed with the Headteacher. It is expected that the majority of questions and anxieties can be dealt with in this way.

Formal complaints may be directed to the Chair of Governors or the Area Education Officer.

DATA PROTECTION

In accordance with the Data Protection Act, all details held on the computer are protected by law and will not be divulged without permission. However, we do ask parents / carers to allow us to give basic family details to staff and the School Health Department for Education for welfare purposes.

SENIOR EDUCATION OFFICER

John Hadfield House
Centre for School Improvement
Dale Road
Matlock
Derbyshire
DE4 3RD
Tel: 01629 580000



CURRICULUM INFORMATION

Our aim is to provide the best possible education for each child, within a happy and secure environment.

We believe that all children should have the opportunity to care for the world and each other, learn together and have fun doing so.

Our curriculum promotes high expectations and offers children a rich experience, promoting their understanding of the world beyond the school environment.

Children's well-being and happiness is at the heart of all we do. We provide first hand learning experiences that inspire children to develop supportive relationships, strong interpersonal skills and independence. We celebrate diversity and promote respect for our own, and the wider community.

Through our cross-curricular approach, children make links in their learning and become creative, critical thinkers.

Teamwork and a sense of responsibility are essential in achieving the positive attitudes that are needed for future learning and success.

Children leave Ashbrook Infant and Nursery School ready for Key Stage 2 and beyond. We have close links with our Junior school and provide extensive transition opportunities. Our children become resilient, confident individuals, ready for their next adventure.

Children in Nursery and Reception classes follow the Early Years Foundation Stage curriculum. This curriculum is the forerunner to the National Curriculum and involves young children experimenting, investigating and making sense of the world around them through play. The children naturally progress from the Foundation Stage on to the National Curriculum.

In Year One and Year Two the curriculum is based on the National Curriculum (revised 2014) and children follow programmes of study and learning activities in

Maths
English (including Reading, Writing and Spoken English)
Science
Computing
Design and Technology
Art and Design
P.E.
Music
History
Geography
R.E.
Personal, social, health, citizenship education (PSHCE)

More information about this can be found at www.gov.uk/national-curriculum

ASSESSMENT

We monitor and record each child's progress carefully. Information on how each child is progressing is reported to parents / carers at meetings during each autumn and spring terms and through a written report at the end of the school year.

Children in year 1 undertake a phonics screening check in June, which is a nationally standardised check to assess their ability to blend and read sounds. More information is shared in year 1.

Children in year 2 are also assessed as above and teacher assessments are used to judge achievement against the national expectations in Reading, Writing, Maths and Science. for the end of Key Stage 1. These assessments are supported through the use of national tests (generally known as SATs) taken in May each year for Reading and Maths.

The teaching staff work in teams to plan the curriculum for each year group based on National Curriculum requirements. Long term plans for the year are made by the whole team, with detailed termly plans made by year group teachers. In this way, we ensure there is continuity and progression in the curriculum.

A curriculum map, showing the themes of termly topics is available on the website and by request, as a paper copy.



EARLY YEARS FOUNDATION STAGE (EYFS)

Children in the nursery and reception classes are in the Early Years Foundation Stage (EYFS) of their education. The EYFS has four themes and principles:

A UNIQUE CHILD
ENABLING ENVIRONMENTS

POSITIVE RELATIONSHIPS
LEARNING AND DEVELOPMENT

Children follow the EYFS curriculum which covers the following areas of learning. These are:

The Prime Areas of Learning

- Communication and language
- Physical Development
- Personal, Social and Emotional Development

And the following specific areas

- Literacy
- Mathematics
- Understanding the World
- Expressive Arts and Designs

Children also develop the Characteristics of Effective Learning which are: Playing and Exploring, Active Learning and Creativity and Thinking Critically.

Staff work closely with parents / carers to gather as much information about each child as possible in order to ensure that appropriate learning opportunities are provided. Children learn indoors and outside every day. Parents are encouraged to share their child's achievements with staff.

Planning and information about the curriculum is always on display in nursery and reception classrooms.



R.E. & ASSEMBLY

Religious Education, based on the Derbyshire Agreed Syllabus 2020, is part of the school curriculum and is a requirement of the 1988 Education Act. The teaching gives prominence to the study of Christianity. However, we believe it is important for children to know about world religions and to recognise and respect all faiths. We work to maintain the morality and culture of our society whilst recognising there are different approaches and viewpoints.

During their time in school children will be given the opportunity to learn about Christian, Jewish and Muslim people.

There is a daily assembly, which forms an important part of the school day and is broadly Christian in nature.

We use assembly to foster respect and understanding of individuals and the community at large. We try to create an awareness in children of how other people live and think and use carefully selected stories and songs to illustrate these principles. The children participate in and celebrate anniversaries, festivals, achievements and special occasions through music, singing and prayer. Assembly is usually led by a member of staff, but occasionally a leader from a religious group or from within the community may be invited to attend.

Parents / carers who wish to withdraw their child/children from collective worship or R.E. should contact the Headteacher. Children who are withdrawn will be supervised by staff during that time.

ENRICHMENT ACTIVITIES

During the academic year we hold a number of activities which enhance and enrich our core curriculum. These include:

- Annual Creative Arts Week
- Healthy Living Week
- Curriculum focus weeks (e.g. Science week, ICT week, Book week)
- Cultural days - to celebrate religious festivals such as Diwali or Eid
- Celebration Days - to mark events such as American Independence Day.
- External providers and visitors such as theatre groups, artists, story tellers, drama workshops and musicians.
- Visits off site both locally and in the wider community (e.g. Elvaston Castle, Derby Open Centre, Warwick Castle, Think Tank at Birmingham, Adventure Farm, Conkers, Wollaton Hall, Sealife Centre, Yorkshire Wildlife Park,)
- Sports events

LEARNING AT HOME

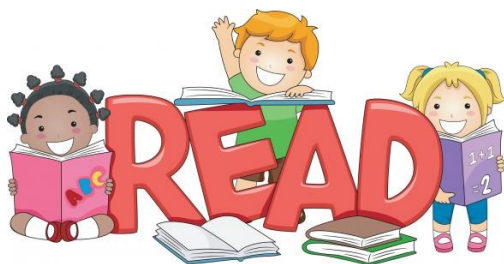
We ask you for your encouragement, support and interest in your child's work and achievements.

A school / parent reading diary is valued as just one means of home / school communication. Please try and hear your child read each night. We hope you will use the library books from school, our e-book Bug Club website and the local library to extend your child's home reading.

In Reception children bring home sound books to support their phonics learning.

Children in year 1 and Year 2 have weekly spellings to help them learn spelling patterns and keywords. We also send home a Supersonic Word sheet to help children with their vocabulary development.

Children are occasionally asked to carry out additional homework linked to class work in Years 1 and 2 . Details are sent out each term.



PUPILS WITH SPECIAL EDUCATIONAL NEEDS AND / OR DISABILITIES

All children progress at different levels.

We aim to provide work matched to the needs of all pupils while still following the National Curriculum.

When necessary we work closely with the Educational Psychologist, Speech Therapist, Special Advisory Teachers for Sensory and Physical Impairment and Behaviour Support, Autism Outreach specialist teachers and the Support Service for SEN, who advise on programmes of work for children with learning and / or behavioural difficulties.

Parents / carers are kept fully informed at all stages of the 2014 SEN Code of Practice, and are asked to attend review meetings.

We have a Special Educational Needs Policy in place which is reviewed regularly by the governing body. There have been no changes made to the policy during this academic year. In order to ensure that children with a disability are not treated less favourably than other pupils, we take the following steps:

- Staff receive appropriate training and advice from external agencies
- Support services staff work in school alongside class teachers to advise and develop programmes of work where necessary
- Personalised learning plans are put in place
- We ensure that children with a disability are encouraged and supported to become involved in all areas of school life, including extra-curricular opportunities, school visits off-site etc.

The school has the following facilities to assist access for disabled pupils;

- Disabled toilets in the nursery block and main school
- One-level entry points around the school
- Appropriate ICT facilities and equipment

The school has a Special Educational Needs and Disabilities coordinator who monitors provision for all identified children.

The school provides a SEN information report and a link to Derbyshire County Councils Local Offer for SEND is available on our website.

MOST ABLE PUPILS

We ensure that teaching challenges pupils and enables them to make the best progress possible. We recognise that children may be Gifted and Talented in areas beyond English and Maths and we aim to ensure that every child reaches their full potential wherever their strengths may lie.

PARENTS / CARERS AND SCHOOL PARTNERSHIP

The atmosphere at Ashbrook Infant & Nursery School is warm and friendly and we hope that everyone feels welcome when they come into school.

Children are offered security and affection and are encouraged to develop self-motivation, both in work and behaviour. Our aim is to maintain the current ethos of the school with quality child-teacher relationships, and in partnership with parents / carers.

Parents are their children's first educators. In order to give children the best possible start in school, parents / carers and teachers must work closely together.



In order to promote this partnership we ensure the following:

- we report regularly to parents / carers about the progress of their child - in Reception this is done through "Child of the Week" meetings (three a year) and in Key Stage 1 at parent evenings twice a year; a formal report for each child will be given in writing at the end of each academic year
- we meet more regularly with parents/carers whose children may need additional support in their learning
- we actively involve parents / carers in the life of the school; through opportunities to work alongside children and teachers
- we inform parents / carers about what is happening in school through a range of information sources including newsletters, dojo messages and our website
- we listen to parents / carers and value their contributions as we move the school forward - we survey parents/carers annually about our school and the work we do;
- we value the contributions parents / carers make to their child's formal education and welcome you sharing these through ClassDojo
- we promote a shared understanding of our teaching and learning philosophy and we share our policies openly.

HOME SCHOOL AGREEMENT

Why do we need a Home School Agreement?

- Children achieve more when schools and parents / carers work together.
- Home-school agreements help parents / carers to work with their child's school.
- Parents / carers support and encouragement are very important if the child is to make the most of school.

Our Home School Agreement is included in the new starters pack, and should be read, signed and returned as soon as possible after your child starts school. Signing the agreement indicates that you will fully subscribe to, and support the school's policies and ethos. The agreement contains the Derbyshire County Council code of conduct related to behaviour towards its employees. Signing the agreement also constitutes an agreement by parents/carers that they will take note of this and abide by the guidelines it sets out.

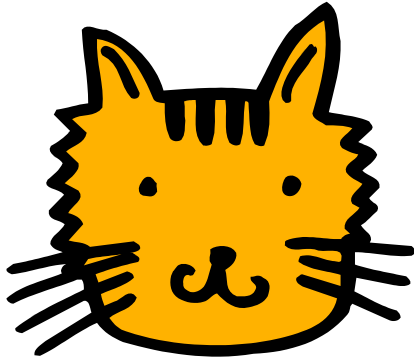
VOLUNTARY HELPERS

We welcome and appreciate the help we receive from many parents / carers in school. They come in to help with a variety of tasks e.g. hearing children read, playing games, helping groups of children with topic work, organising reading and library books etc. If you feel you could spare some time on a regular basis, please contact the Headteacher or any of the staff – we will be delighted to hear from you! We have a clear volunteers policy, and a simple application process to ensure that your skills are best matched to school's needs.

All volunteers who offer to work in school will be asked to complete an enhanced Disclosure and Barring Service (DBS) check as part of our safeguarding work. We ask that volunteers make a £50 payment for this check to be carried out, as this indicates a commitment to the school.

Volunteers for school trips etc do not need DBS checks as they are supervised by school staff and do not work with children alone.





TIGERS (out of hours childcare)

Ashbrook Tigers is open to all children aged 3 years to 11 years who attend Ashbrook Infant and Nursery and Ashbrook Junior Schools.

Ashbrook Tigers Breakfast Club is open from 7.30 a.m. until the start of school. Sessions cost £5.15.

Ashbrook Tigers After School Club operates every school day from the end of school until 6.00 p.m. The Club is run by trained, qualified staff who provide planned activities to enable children to have fun and develop through play.

Afterschool Club

3.00pm - 4.00pm £3.10 per session
Tea NOT included

3.00pm - 5.00pm £6.20 per session
Tea included

3.00pm - 6.00pm £9.30 per session
Tea included

HOLIDAY CLUB

During school holidays Ashbrook Tigers run a holiday club and it is also open on INSET days.

Full time sessions run from 7.30 a.m. to 6.00 p.m. School day sessions run from 9:00am - 3:20pm. These include breakfast and tea. Children should bring a packed lunch.

Part time sessions run from 8.00 a.m. to 1.00 p.m. This includes breakfast. Children should bring a packed lunch to eat at 12.00 noon.

We also provide afternoon sessions from 1.00 p.m. to 6.00 p.m. when tea is provided.

Charges are £26.00 per session for a full day, a school day is £18.60 per session and £15.50 per part time sessions.

Any Tigers session may be booked through staff in the school office or call Lynne on the number below.

We accept **ALL** Childcare Vouchers. Please call in for more information.
All Clubs are Ofsted registered and working parents / carers may be able to claim through Working Tax Credit.

If you would like any more information please call Lynne on 0750 200 2949.

OUT OF SCHOOL / LUNCHTIME CLUBS

During the year we offer a range of out of school activities.

We currently hold the following after school or lunchtime clubs for children in Reception, Year 1 and Year 2 classes:



- **Football** - This is run by trained football coaches from the Central Soccer School. Sessions last for one hour. The charge for these sessions is £3.50 a week. The coaches also come into school on a regular basis and hold taster sessions for children during the school day. The children who play Football require an indoor and an outdoor PE / games kit to change into. There is a limit to the number of children who may attend each club. However each term we offer different children the chance to attend.
- **Recorder Club** - This is run by a volunteer music teacher during a lunchtime for Year 2 children. There is no charge for these sessions but parents / carers need to purchase a record and book for their child.
- **Spanish** - This is open to all the children in school and the sessions are during a lunchtime. The classes are run by Inspirational Languages.

Other clubs run in response to children's interests and staff skills and these may change over the course of a year



STAFF, GOVERNORS, DATES, KEY STAGE 1 RESULTS

SCHOOL STAFF

Our school is fortunate in having a highly qualified, enthusiastic and hard working staff who work as a team.

They keep abreast of new developments in education by regularly attending courses and other training events.

They give much of their free time after school in order to plan the curriculum, prepare work and meet parents / carers.

There is one nursery teacher and one qualified nursery nurse in the nursery unit.

Senior Leadership Team

Headteacher: Mrs H Roebuck
Deputy Head: Miss A Guthrie
Early Years Lead: Mrs N Quinn
School Business Manager: Mrs H Jackson

Teachers:

Mrs H Floyd
Mrs S Judd
Miss P Chinellato
Mrs D Webster

Teaching Assistants:

Mrs V Jones
Mrs J Smullen
Mrs K Chambers
Mrs P Rowland
Mrs J Howarth
Mrs Z Cross
Ms J Regan
Mrs K Mills
Mrs L Marello
Mrs H Muir

Family Resource

Worker: Miss Susan Whitehead

Site Care Team:

Mr M Savage	Caretaker
Mrs S Mann	Cleaner
Miss J Handley	Cleaner

Mid-day Supervisors:

Mrs S Mann	Miss T Barratt
Miss M Jeffcoat	Mrs C Webb
Mrs K Mills	Miss R Pettit

GOVERNORS

What do Governors do?

Governors are like a board of directors and make decisions about how the school is run. Governors are elected for a four year term of office. The full governing body meet at least once a term and committees meet when the need arises.

Governors are appointed to help:

- Decide what is taught and monitor how well children are achieving
- Set standards of behaviour
- Interview and select staff
- Decide how the school budget is spent

School Governors have legal duties, powers and responsibilities. They can only act together, they cannot act individually.

School Governors are:

- Parents / carers
- Staff at the school
- Local council representatives (LA)
- Community representatives.

Why are parents / carers needed on the Governing Body?

Parent Governors bring the views of the parents / carers to the Governing Body, but they speak and act as individuals. Parent Governors are parents / carers of children attending school at the time of their nomination. They are nominated and elected by parents / carers. They should not be thought of as delegates of the parents / carers as they have equal status in the work of the Governing Body and have voting rights.

Parent Governors can make sure that all communications are both clear and informative. They are aware of encouraging parent interest and should be actively involved in drawing parents / carers into the school.

Our current board of Governors are:

Chair	Miss M Smith	Community
Vice-Chair	Vacancy	Community
	Mrs D Ball	Local Authority
	Mrs N Evans	Parent
	Mr T Barton	Parent
	Mrs K Mills	Parent
	Ms MJeffcoat	Parent
	Mr T Barton	Co-Opted
	Ms A Guthrie	Staff
	Mrs H Roebuck	Headteacher

The Chair and Vice-Chair can be contacted via school.

The Clerk to Governors is Mrs H Jackson and she can be contacted at school.

PUPIL ABSENCE FIGURES - FOR 2018-19

The Government announced that it will not publish any school or college level educational performance data for 2019 - 20 due to COVID-19 and lockdown

Absence						
Breakdown	No. of enrolments in the school	Sessions missed due to absence				
		School %	National %	Persistent absentees - absent for 10% or more sessions		
				No. of enrolments that are persistent absentees	School %	National %
All pupils	86	3.5	4.0	7	8.1	8.2
Male	36	3.7	4.1	1	2.8	8.6
Female	50	3.3	3.9	6	12.0	7.9
Ever 6 FSM	24	4.2	5.6	3	12.5	16.1
Non-Ever 6 FSM						
FSM	62	3.2	3.5	4	6.5	5.4
SEN EHCP	0	N/A	7.0	0	N/A	19.8
SEN support	26	4.7	5.4	2	7.7	14.2
No SEN	59	2.9	3.7	5	8.5	6.8
English first language	85	3.5	4.0	7	8.2	8.2
English additional language	1	2.4	4.1	0	0.0	8.4



We are working hard to improve overall attendance, and to support those families whose children are in the “persistent absentee” bracket (i.e. with attendance below 90%) We work with the Education Welfare Officers and Family Support Workers if needed, as we recognise the importance of good attendance.

TEACHER ASSESSMENT RESULTS 2019

END OF YEAR 2

The Government announced that it will not publish any school or college level educational performance data for 2019 - 20 due to COVID-19 and lockdown

Children at the end of Year 2 are judged to be working at the expected national standard (EXS), working towards the expected national standard (WTS) or working at Greater Depth within the expected national standard (GDS) for Reading, Writing and Maths. Children are also assessed in Science, but this judgement is only has or has not met the national standard.

Reading	2019 School	2019 National
Percentage of pupils working at expected standard	78%	75%
Percentage of pupils working at Greater Depth within the national standard	27%	25%

Writing	2019 School	2019 National
Percentage of pupils working at expected standard	69%	69%
Percentage of pupils working at Greater Depth within the national standard	12%	15%

Maths	2019 School	2019 National
Percentage of pupils working at expected standard	78%	76%
Percentage of pupils working at Greater Depth within the national standard	27%	22%

Science	2019 School	2019 National
Percentage of pupils who have met the national standard.	78%	82%

NB : In 2019, 49 pupils were assessed. Each pupil was the equivalent of 2% for comparison.

Parent guides with information about the national expected standard for Year 2 are available on the Parents Information folder in the News section on our website:
www.ashbrookinfantandnursery.co.uk

PHONIC ASSESSMENT OUTCOMES YEAR 1 2019

Phonics	2019 School	2019 National
Percentage of children who met the standard	76%	82%

There were 33 children in this cohort

EARLY YEARS OUTCOMES RECEPTION 2019

Good Level of Development	2019 School	2019 National
Percentage of children who met the standard	57.9%	71.5%

CONCLUSION

At the time of writing all the information in this brochure is correct. However, it is possible that slight changes could occur before, during or after the current year. Parents / carers will be informed through newsletters of any important changes.

Ashbrook Infant & Nursery

Terms and Holidays

2021 - 2022

AUTUMN TERM

Thursday 2 September 2021	<i>INSET DAY</i>
Friday 3 September 2021	Return to school
Friday 22 October 2021	<i>Break-up for half-term holiday</i>
Monday 1 November 2021	Return to School
Friday 26 November 2021	<i>INSET DAY</i>
Wednesday 22 December 2021	<i>Break-up for Christmas holiday</i>
Thursday 23 December 2021	<i>INSET DAY</i>

SPRING TERM

Monday 10 January 2022	Return to school
Friday 18 February 2022	<i>Break-up for half-term holiday</i>
Monday 28 February 2022	Return to school
Friday 8 April 2022	<i>Break-up for Easter holiday</i>

SUMMER TERM

Monday 25 April 2022	Return to school
Monday 2 May 2022	Bank holiday
Tuesday 3 May 2022	<i>INSET DAY</i>
Friday 27 May 20202	<i>Break-up for half-term holiday</i>
Monday 6 June 2022	<i>INSET DAY</i>
Tuesday 7 June 2022	Return to school
Friday 22 July 2022	<i>Break-up for Summer holiday</i>